A Quick Guide to Your AMT Application

CREATE AN ACCOUNT

» Visit www.americanmedtech.org
  » Click on login.
  » If you already have an account, enter your login information. If not, click on create an account.

» Follow the steps to create a profile:
  » Find your school.
  » Connect your profile to your school by clicking on search for school.

» Ask your program director or instructor for your school’s organization ID, and enter it into the form.

» Click on your school.
**APPLY ONLINE**

▶ Apply online right from the profile confirmation page. You will need to log in again.

> Choose your certification and the education route, click on next.

> Complete your personal information.

**Move on to Education and Training.**

> Complete all known information.

> Connect your profile to your school again by clicking on search for school.
This will look the same as it did in the create an account section.

» Enter your school’s organization ID and search.
» Click on your school.

**COMPLETE THE APPLICATION**

▶ Skip the employment history section by scrolling and clicking on continue to examinee agreement.

» Read the examinee agreement, click agree and submit.

▶ Continue to the payment screen.

» If you are paying, click on credit card, enter your information and click on process order.

» If your school will be paying for your application, click on my organization will pay.

» Ask your program director or instructor for a coupon code to enter in the space provided.

» Click on process order to complete your application.

▶ Your application is complete!

▶ Visit your AMT Portal by logging in to access:

» Application summary
» Acknowledgment letter
» Authorization to test letter
» Practice exam
ABOUT YOUR APPLICATION
1. Good for one year
2. Allow 1-2 business days for processing
3. Pay by credit/debit card OR if your school is paying, they will provide you with a coupon code
4. Fee is non-refundable

SCHEDULING YOUR EXAM
1. Once your application gets processed, you will be sent an email with directions on how to schedule your exam.
2. Exams are scheduled at Pearson VUE testing centers, unless your school is registered as a testing site.
3. AMT cannot schedule your exam for you.
4. The Pearson VUE profile you create for the exam is separate from your AMT account.

Know Before You Test

Check out AMT’s library of exam prep resources, and build your confidence before your exam.
» Visit americanmedtech.org/edge