

Bylaws
of the
Missouri State Society
of the American
Medical Technologist
(MOSSAMT)

Preamble

This organization shall be known as the Missouri State Society of the American Medical Technologist. It shall be an unorganized constituent state society of the AMT. Its purpose shall be the advancing of the purpose and principles of the AMT, within the state, and the promotion of Continuing Education to its members. It shall be operated as a non-profit organization.

Article I Members

1. All members of the AMT in good standing with the National AMT, residing in the state are automatically members of the Missouri State Society of the American Medical Technologists.
2. The voting members shall be those members who have paid their National dues prior to the time of election.
3. A member who has not paid their dues prior to the state election of the current year shall not be eligible to hold an office in the society.

Article II Officers and Directors

1. The officers of this society shall be President, Vice-President, Secretary, and Treasurer.
2. The board of directors shall consist of the officers, the immediate past president, and the current editor of the journal, who shall be a volunteer approved by the board, and two board members at large to be appointed by the President. Should any vacancy occur on the board for any reason, the remaining board members shall have the power to appoint a replacement or to leave the post vacant until the next election.
3. The board of directors shall plan, manage, and conduct the business and affairs of the society.
4. The President and Vice-President shall have been members of the American Medical Technologist for two full years prior to the date of their taking office.
5. The officers shall be elected during fall regular meetings, (Vice President and Secretary / President and Treasurer alternating years) with the new officers taking office on January 1 following elections. The term of all officers shall be for two years.
 - a. Appointed Members shall serve a three year term to provide continuity to the board.

6. The Vice-President shall succeed to the presidency should that office become vacant. In all other vacancies in an elective office, the board of directors may appoint a member or leave the vacancy until the next election.

7. The board of directors shall meet at the call of the President, or three directors, on ten days' notice. At least two meetings of the board shall be held each calendar year; such meetings may be held in conjunction with the meetings of memberships. A majority of the board shall constitute a quorum.

Article III Meetings

SECTION 1

The Missouri State Society shall hold at least one (1) meeting of the membership each calendar year at various locations within the state to be determined by the Board of Directors.

SECTION 2

Meeting notices shall be mailed to all members (by US Postal Service or electronic mail) and posted on the Missouri State Society website at least thirty (30) days prior to the meeting.

SECTION 3

Special meetings may be called at the discretion of the President or the Board of Directors. All State Society members shall be notified by regular or electronic mail fourteen (14) days in advance of the meeting.

SECTION 4

The Missouri State Society may conduct official business by way of electronic communication which may include, but is not limited to, telephone conferencing, electronic mail (e-mail), "web" meetings via the internet or any other reliable method of electronic communication. The Board of Directors will determine the manner in which meetings will be conducted, which may include both in-person and electronic participation simultaneously. All such meetings are subject to the required notification criteria listed in SECTION 2 and SECTION 3.

SECTION 5

The Missouri State Society shall establish a system to account for participants who attend via electronic means. The system shall allow such participants to verify their attendance, to hear presentations, to present and discuss resolutions, to vote and to participate in other items of business conducted during the meeting.

Article IV Finance

1. The national dues are payable on or before the members expiration date, prior to election in order for the member to have voting privileges for that year. State dues are refunded to the state society from the home office.
2. No money may be spent without the approval of the Board of Directors.
3. All dues and other revenue of this society shall be used for purposes of the state society and no part of such revenues shall insure to the private benefit of any member.
4. The treasurer shall report in writing to the president as the fees collected and monies used at each meeting of the society, with the report to be made available to all members for examination upon request.

Article V State Meeting Expenses

1. Actual travel for all board members to each of the society meetings shall be paid by the society if funds are available in the treasury. An itemized statement must be submitted to the treasurer before expenses can be paid.
2. An honorarium shall be provided for guest speakers when funds are available in the treasury.

Article VI Law of the Society

1. Roberts Rules of Order, revised (current edition) shall govern procedures and meetings of this society where not in conflict with these bylaws or with the bylaws, policies, and directives of the AMT.
2. This society shall in all things be governed by the state and national bylaws, polices, and directives.

Article VII Amendments

1. These bylaws may be amended only by a vote of two-thirds of the members in good standing present at a duly called state meeting, provided that all members are given thirty days' notice of the proposed amendments, and provided that the amendments have received prior approval by the AMT Judiciary Committee.

Article VIII Delegates

1. Delegates to the national convention shall be elected by the members present at the last meeting prior to the convention.

2. The chairman of the delegation must submit a written report to the president within thirty days of the convention, along with the names and addresses of the delegates in attendance. (Guidelines for the assistor fee, etc. are located in the State Operating Manual)

3. As assistor fee from the national rebate funds may be authorized to help cover the delegates expenses at the convention. Each delegate must make a written report to the chairperson of the delegation prior to receiving their assistor fee.

Article IX Publications

1. The state society shall provide membership with publications following the National minimum requirements. Publication will be mailed with a specified time frame as determined by the board of directors of the AMT.


Adoption Clause

These bylaws adopted by a two-thirds vote of the Missouri State Society of the American Medical Technologist present at a duly called and held meeting of such state society on October 3, 2014.

Respectfully submitted,

Revised 11-02-2014 Alberta Smith

Judiciary Councillor Review:



Kimberly Chevront, PhD MT

Date: Sept. 10, 2015